

REPORT TO: Corporate Services Policy & Performance Board
DATE: 6th January 2009
REPORTING OFFICER: Strategic Director Corporate & Policy
SUBJECT: Service Plans 2009-2012
WARDS: Boroughwide

1. PURPOSE OF THE REPORT

1.1. To enable Members to consider the Service Plan for the next three years.

2. RECOMMENDED: That Board Members pass any detailed comments that they may have on individual draft Service Plans at the Meeting or to the relevant Operational Director by 31 January 2009.

3. SUPPORTING INFORMATION

3.1. The Departmental Service Plans are currently being reviewed and rolled forward. They will go to Executive Board for approval on 12 February 2009, at the same time as the draft budget. This will ensure that decisions on Service Planning are linked to resource allocation.

3.2 Attached are draft Service Plans for the following areas:

- i. Financial Services
- ii. IT Services
- iii. Policy & Performance
- iv. Property Services
- v. Hospitality and Stadium Services
- vi. Legal, Organisational Development and Human Resources

3.3 Detailed comments should be made to the relevant Operational Director by the end of January 2009. Members indicated at the last meeting of the Board their wish to scrutinise in particular the targets contained within each Service Plan. The Board is now invited to indicate how it wishes to undertake that scrutiny.

4. POLICY IMPLICATIONS

4.1 Service Plans will clearly indicate how objectives and targets relate to the areas of focus identified in the Council's Corporate Plan.

5. OTHER IMPLICATIONS

5.1 None

6. IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

- Children & Young People
- Employment, Learning and Skills in Halton
- A Healthy Halton
- A Safer Halton
- Halton's Urban Renewal

6.1 The objectives in the Service Plans are intended to support the Council's priorities particularly that for effective and efficient service delivery.

7. RISK ANALYSIS

7.1 Risk analysis of all key objectives within Service Plans is undertaken and summarised in the plan.

8. EQUALITY AND DIVERSITY ISSUES

8.1 All Service Plans will be subject to an equality impact assessment and any high priority implications will be summarised within the plans.

9 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

9.1 None